

Wedding Reservation Form

Church of Squaw Valley

Instructions: Upon confirmation of desired dates by wedding coordination team, please return this form with a 50% deposit of church and/or reception fees as outlined on our fee schedule to:

Louise Hagadorn, Wedding Coordination Team
PO Box 7437
Tahoe City, CA 96145

Home Office: 530-525-0358
Cell: 530-559-0522
Email: 2Louise@att.net

Balance of church fee is due 90 days prior to wedding date. Ministers fee due 30 days prior
Please make checks out to: Church of Squaw Valley

Wedding Information (All information must be complete before confirmation is sent)

Bride's Name

Groom's Name

Bride & Groom's Address & Phone Number

Contact Person and Role (coordinator, mother etc.)

Primary Phone #

Alternate Phone #

Contact person Address (Street, City, State, Zip)

Fax #

Email Address

Minister: Name and Contact info _____

Dates and Guests: Rehearsal Date _____ Time _____ Approx. # Guests _____

Wedding Date _____ Time _____ # Guests _____ Number Attendants _____

Reception Place _____ Time _____

Desired Services Please check

- q Wedding Only Indoors
- q Wedding Only Outdoors
- q Indoor Wedding/Outdoor Reception (150 pp max seated)
- q Outdoor Wedding/Outdoor Reception (250 pp max seated)
- q Indoor Wedding/Gallery Reception (50pp max seated)
- q Reception Only – Lawn and Deck
- q Reception Only - Gallery
- q Minister for Off-Site Wedding
- q Church Minister

Payment Record (Church Use Only)

Site Deposit _____

Amount Date Received

Site Balance _____

Amount Due: Date Received

SVC Minister's Honorarium: Amount Due: _____ Received _____

Wedding Code _____

Reception Deposit _____

Amount Date Received

Reception Balance _____

Amount Due: Date Received